

Applying for Social Assistance Under Ontario Works

1) Get the following information about yourself, your spouse and any children before calling:

- a. Birth certificate
- b. Social insurance number
- c. Health card number
- d. Immigration number and date of landing
- e. Full address, postal code and telephone number
- f. Cost of rent or mortgage
- g. Landlord's name and address
- h. Cost of utilities (gas, hydro [electricity], water)
- i. Bank account information
- j. Address and employment history for the past 12 months
- k. All money you receive (wages, pensions, child tax credit, etc.)
- l. Life insurance details
- m. List of assets (house, car or any other investment)
- n. Marriage / divorce certificates
- o. School verifications
- p. Current resume, grade 12 diploma
- q. Void cheque or direct deposit form

2) In-person application interview

After your 20-30 minute interview by phone you will be asked to go to the Community and Social Services Office to verify your eligibility. If you are eligible you could get a monthly income support to cover basic needs and shelter.